



Church Hill C. of E. Junior School

Church Hill Road - Thurmaston - Leicester - LE4 8DE

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Headteacher: Mrs S.A.M. Kirk

Online Learning Agreement Form

Online Learning Agreement Form: Online Live Lessons/Parents' Meetings on Teams

Key expectations

1. All pupils and adults must be mindful of what is in the background when communicating by video and must be dressed appropriately.
2. All pupils will mute their microphone but keep their camera on. Microphones can be unmuted if children need to ask or respond to a question.
3. All "Live" lessons will be recorded by Teams and stored there for safeguarding purposes. The lessons can be viewed via Notebook for any children unable to join the live teaching session.
4. All "Live" recordings will only be accessed by the teachers of the "Live Lesson" using Microsoft Teams.
5. All "Live" recordings will be stored for 1 academic year unless pre-agreed with parents
6. All parents and pupils agreeing to be part of the live lessons agree to the recording of all "Live" content
7. We have read and understood the code of conduct for parents and children and agree to abide by this. (This has been emailed).
8. The teacher will provide regular feedback to all children.
9. We will ensure our child is available for all scheduled "Live" sessions and will notify the teacher if there is a reason why they will be unable to attend
10. We will support our child to access all pre-recorded content that my child missed.
11. We agree not to take any screen shots or recordings of the lesson/parent consultation meeting on our devices at home.

Signed Parent: _____ Please print name: _____

Signed by Pupil: _____ Please print name: _____

Date: _____ Class: _____

Assistant Heads:
Mrs D. Brown
Mrs M. Sudera

Let Your Light Shine'
Together Everyone Achieves More...
The Church Hill Way

Chairs of Governors:
Reverend T Day

