



Church Hill C. of E. Junior School

Church Hill Road - Thurmaston - Leicester - LE4 8DE

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Headteacher: Mrs D. Brown

Request for Administration of Medicines Caythorpe Court 2021

Parent/Guardian of(Full Name of Child) Class

DATE:

My child has been diagnosed as suffering from (name of illness).

He/She is considered fit for the trip; however, he/she requires the following prescribed medicine to be administered:

..... (name of medication)

Could you please therefore administer (dosage) at (time)

with effect from(date)

to* (date)

The medicine should be administered by mouth**/in the ear**/nasally**/other**

*Delete if long term medication.

** Delete as appropriate.

I understand that all staff are acting voluntarily in administering medicines and have the right to refuse to administer medication. I understand that the school cannot undertake to monitor the use of inhalers carried by children, and that the school is not responsible for loss or damage to any medication.

I undertake to update the school with any changes in administration for routine or emergency medication and to maintain a supply of the medication within it's expiry date.

Signed:

Name of Parent/Guardian: (Please print)

Contact Details: Telephone No. Home :

Work: Hrs:

Mobile:

Deputy Headteacher:
Mrs M. Sudera

Let Your Light Shine'
Together Everyone Achieves More...
The Church Hill Way



Chair of Governors:
Reverend T Day

