



Church Hill C. of E. Junior School

Church Hill Road - Thurmaston - Leicester - LE4 8DE

☎ 0116 2692509

✉ parentresponse@churchhill-jun.leics.sch.uk

🌐 <http://www.churchhill-jun.leics.sch.uk>

Headteacher: Mrs D. Brown

Thursday 7th December 2023

Appeals Timetable for Admissions for the 2024-25 School Year

If an application for a place at Church Hill C of E Junior School is unsuccessful and the parent or carer of the pupil wishes to make an appeal against this decision, the following timetable relating to the appeal applies:

1. The parent or carer should access the appeal form and appeal form notes on the Diocese of Leicester Board of Education website, who will provide an independent panel to hear the appeal. The form should state the grounds of appeal and be sent to the Diocese of Leicester by Thursday 16th May 2024. Please complete and email the appeal form to OfficeDBE@LeicesterDBE.org or send the appeal form to the Clerk to the Appeals Panel, Diocesan Board of Education, St Martins House, 7 Peacock Lane, Leicester, LE1 5PZ.
2. The appeal hearing will be heard between 4th – 13th June 2024, if the application is made in the normal admissions round. Late appeals processed by 6th June 2024, will be held on Monday 27th June 2024. The appeal hearing will be held within 30 days of the decision date, if it is an in-year application.
3. Parents/carers will be given notice of the appeal hearing date of at least 10 school days.
4. A decision letter following the appeals hearing will be sent to parents/carers within 5 school days of the hearing wherever possible.



Deputy Headteacher:
Mrs M. Sudera
Phase Leader
Mrs R. Saxton

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Chair of Governors:
Mr Steve Hardy