

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

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REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2017

Members	M Gray K Springthorpe (resigned 31 August 2017) K Wilson Rev T Day (appointed 31 August 2017) Diocese of Leicester Educational Trust
Trustees	M Gray, (resigned 31 August 2017, appointed 22 November 2017) ¹ A Burdett Rev T Day, Co-Chair of Trustees K Springthorpe (resigned 31 August 2017) ¹ S Kirk, Headteacher ^{1,3} K Wilson L Holmes, Co-Chair of Trustees ² D Brown ^{1,3} M Sudera ^{1,3} T Slawson (resigned 4 October 2016) ³ J Hardy (appointed 1 October 2016) M Pearson (appointed 23 February 2017) S Thraves (appointed 21 September 2017)
	1 Finance Committee 2 Parent Trustee 3 Staff Trustee
Company registered number	08242856
Company name	Church Hill Church of England Junior School
Principal & registered office	Church Hill Road Thurmaston Leicester Leicestershire LE4 8DE
Senior management team	S Kirk, Headteacher M Sudera, Assistant Headteacher D Brown, Assistant Headteacher
Independent auditors	Magma Audit LLP Chartered Accountants 340 Melton Road Leicester LE4 7SL
Bankers	The Co-operative Bank PLC Unit 6-7 Hamilton Shopping Parade Maidenwell Avenue Leicester LE5 1BJ Lloyds Bank 7 High Street Leicester LE1 9FS

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2017

The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the year 1 September 2016 to 31 August 2017. The Annual report serves the purposes of both a Trustees' report, and a Directors' report under company law.

The Trust operates an Academy for pupils aged 7 to 11 serving a catchment area in Thurmaston. It has a pupil capacity of 360 and had a roll of 315 in the January 2017 school census.

STRUCTURE, GOVERNANCE AND MANAGEMENT

• Constitution

The Academy Trust is a company limited by guarantee and exempt charity. The charitable company's Memorandum and Articles of Association are the primary governing documents of the Academy Trust.

The charitable company was incorporated on 5 October 2012. The school converted to Academy status on 1 November 2012 when its operations, assets and liabilities were transferred to the Academy from the Local Authority.

The Governors act as the Trustees for the charitable activities of Church Hill CofE Junior School and are also the directors of the charitable company for the purposes of company law. The charitable company is known as Church Hill CofE Junior School.

Details of the Trustees who served throughout the year except as noted are included in the reference and administrative details on page 1.

• Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

• Trustees' indemnities

In accordance with the Companies Act 2006 and the schools normal practice the school has purchased insurance to protect the Trustees and Officers from claims arising from negligent acts, errors or omissions whilst on school business. The cover under the policy is £3,000,000 and in the period under review the sum of £389 was paid.

• Method of recruitment and appointment or election of Trustees

Trustees are appointed as follows:

Parent Trustees will be elected by parents of registered pupils at the Academy. A Parent Trustee must be a parent of a pupil at the Academy at the time when he/she is elected.

The members may appoint Staff Trustees through such process as they may determine, provided that the total number of Trustees (including the Headteacher) who are employees of the Academy trust does not exceed one third of the total number of Trustees.

Foundation members will appoint the Foundation Trustee(s) provided that the team vicar within the fosse team ministry responsible for the parish of Thurmaston shall be an ex officio Foundation Trustee. Further the foundation members may appoint additional Foundation Trustees provided that the total number of Foundation Trustees (including ex officio Foundation Trustees) would not thereby exceed 25% of the total number of Trustees (excluding an additional or further Trustees).

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Community Trustees will be nominated and selected by the Board of Trustees of Church Hill CofE Junior School. We would seek to appoint Trustees with relevant background and experience to complement existing Trustee qualifications.

Church Hill CofE Junior School will endeavour to appoint Trustees which will benefit the Academy and contribute to raising standards.

Rev Timothy Day, Margaret Gray, Keith Wilson and the Director of Education for the Diocese of Leicester Educational Trust are all members and can nominate Trustees. Any nomination must be approved by the order members. Staff and Parent Trustee vacancies are balloted once applications have been received.

● **Policies and procedures adopted for the induction and training of Trustees**

We expect all Trustees to undertake training as appropriate to their work as the school. All new Trustees will be provided with induction training, both by the school and by external sources. The school subscribes to the Leicestershire County Council Governor Development Service and provides details of all courses to Trustees. Details of Trustee training is logged and reviewed on a regular basis.

● **Organisational structure**

The Trustees determine the general policy of the school. The day to day running of the school is delegated to the Headteacher. The Headteacher undertakes the key leadership role overseeing education, pastoral and administrative functions and is supported by senior staff. The day to day administration is undertaken with their policies and procedures approved by the Trustees. Only significant expenditure and major capital projects are referred to Trustees for approval.

The Headteacher oversees all recruitment of all educational staff, whilst under delegated authority the Business Manager oversees the recruitment of administrative and non-teaching support staff. The Headteacher is an ex officio Trustee, Principal Accounting Officer and attends all meetings. The Business Manager attends meetings as appropriate.

Church Hill CofE Junior School has a joint Pay policy amongst the STEP (Syston and Thurmaston Education Partnership) schools, which is ratified by our Finance Committee and Full Governing body.

The rules for determining the pay of teachers in the school are set out in the School Teachers' Pay and Conditions Document (STPCD). Under the STPCD, leadership pay will be determined when there is a new appointment, or the responsibilities of existing members of the leadership group have changed significantly. Schools may also choose to review pay to maintain consistency with pay arrangements for those who have had their pay set in either of the above cases.

Headteachers, Deputy Headteachers and Assistant Headteachers will be paid on a leadership pay range, which is between £38,598 and £80,671 per year.

The governing body should consider the complexity and challenge of the role within the context of the school, and set an indicative pay range, ensuring that it leaves scope for performance related progression. For headteachers, governing bodies have the option to increase the pay range by a maximum of 25% above the headteacher group, if they determine that circumstances specific to the role or candidate warrant this. Governors should also consider factors such as the context and challenge arising from pupil needs, any factors that may make it difficult to attract candidates, and any other additional accountabilities.

The Headteacher has an external consultant to carry out her performance management with a governor's performance management committee made up of 3 governors.

The Assistant Headteachers performance management is carried out by the Headteacher and reported back to the governors pay committee as are all the teaching staff to agree any performance related pay increases.

The School Business Managers (SMT) performance Management is carried out by the Headteacher. The

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TRUSTEES' REPORT (continued)
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education support staff performance management is carried out by one of the Assistant Headteachers (SLT) and ratified with the Headteacher. The clerical and Premises support staff performance management is carried out by the School Business Manager (SMT).

The ICT technician is shared between two schools and his performance management is carried out jointly by both of the Headteachers.

The Headteacher reports the targets set for performance management to the Full Governing Body once a year and informs them of the review meetings throughout the year.

● **Pay policy for key management personnel**

The Academy follows the national Teachers Pay and Conditions for teachers pay and set pay increases as agreed through national pay deals and incremental increases following performance review meetings. For support staff we follow Leicestershire local government pay scales and implemented locally agreed pay increases.

● **Connected organisations, including related party relationships**

The school is a member of the STEP partnership (Syston and Thurmaston Education Partnership). This partnership enables the school to share and receive services ensuring best value for the school. The collaboration between the schools enables the school to keep abreast with all current educational matters, networking to ensure good practice, sharing expertise and knowledge. The school is also part of the STEP Teaching School Alliance.

The school has a connected charity, Church Hill Friends which was established for the purpose of supporting the school in a manner as determined by its own independent board. These funds are under the control of this independent board, not the Academy. In line with the Academies Accounts Direction 2016 to 2017 (SORP FRS 102) some summary details of this charity's activities are included in note 24 to the financial statements.

OBJECTIVES AND ACTIVITIES

● **Objects and aims**

A number of key achievements 2016 - 2017:

- A successful Ofsted inspection, leading the school from RI to GOOD - December 2016
- OUTSTANDING SIAMs inspection - November 2016
- (Re) structuring of SLT enabling strong leadership in all areas, including SEN
- Effective recruitment of high quality staff
- A positive approach to school improvement – ‘thinking outside the box’
- Governors diligence and support
- Awarded Food for Life – Bronze Award
- Beyond Bullying Award 2017
- Awarded GOLD Music Quality Mark. Church Hill Junior School are delighted to have received the top Leicester-Shire Schools Music Service Quality Music Award on January 27th. Only 5 schools across the City and the County received the award this year. It celebrates the excellence in the teaching of music across the school.

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- Young Writers Poetry Competition – book of the children poems published
- Arriva Bus Company – children’s work displayed on the back highlighting emissions

Vision Statement: ***Making a difference***

Mission Statement: ***T.E.A.M. – Together Everyone Achieves More***

At Church Hill C of E Junior School we promote learning by working as a whole school community with an ethos firmly rooted in Christian Principles.

Aims

The Governors, Staff and Parents of Church Hill C of E Junior School agree to:-

- Promote a sense of self-esteem and confidence.
- Respect the environment and different needs, cultures and religious beliefs of others.

Church Hill C of E Junior School promotes community cohesion. By community cohesion, we mean working towards a society in which there is a common vision and sense of belonging by all communities; a society in which the diversity of people’s backgrounds and circumstances is appreciated and valued; a society in which similar life opportunities are available to all; and a society in which strong and positive relationships exist and continue to be developed in the workplace, in school and in the wider community.

● **Objectives, strategies and activities**

The Governors, Staff and Parents of Church Hill C of E Junior School agree to:-

1. Promote Christian values and a mutual respect for different religious beliefs and cultures
2. Work together to enable each child to attain his or her maximum potential within a happy, safe environment.
3. Set high standards for learning and behaviour.
4. Provide an inclusive, enriched curriculum so that all children enjoy success and celebrate their achievements.
5. Value high educational standards as a route to, social, spiritual, moral and cultural development.
6. Develop lively enquiring minds, nurturing a love of learning; promoting the ability to question, think rationally and to work independently.
7. Offer appropriate challenges, support and opportunities. Believe obstacles can be opportunities for personal growth.
8. Ensure every child matters, helping them to enjoy and achieve through the promotion of responsible citizenship and safe healthy lifestyles.
9. Promote a sense of self-esteem and confidence.
10. Respect the environment and different needs, cultures and religious beliefs of others.
11. Church Hill CofE Junior School promotes community cohesion. By community cohesion, we mean working towards a society in which there is a common vision and sense of belonging by all communities; a society in which the diversity of people’s backgrounds and circumstances is appreciated and valued; a society in which similar life opportunities are available to all; and a society in which strong and positive relationships exist and continue to be developed in the workplace, in school and in the wider community.

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Every Child Matters

We believe that all children are special and they all have a variety of needs. We endeavour to give all pupils an all-round education whilst developing their personal and social skills and preparing them for the real world. This is done by following the five outcomes set out by the Government initiative in 2004 Every Child Matters. Here at Church Hill CofE Junior School Every Child certainly does Matter! We work alongside families, outside agencies, the school nurse and other schools to achieve the following outcomes:

1. Be healthy
2. Stay safe
3. Enjoy and achieve
4. Achieve economic well-being
5. Make a positive contribution

We manage our school to ensure that pupils understand and gain experience which helps them to:

1. Lead healthy lives
2. Know how to keep themselves safe
3. Enjoy and achieve in their lives
4. Understand the principles of economic well-being
5. Make a positive contribution to society and their daily lives.

This is portrayed in our school vision and mission statement.

In order that the vision and aims of Church Hill CofE Junior School may be fulfilled, the school will:

Through Leadership, Teaching and the Environment

1. Provide effective leadership
2. Provide knowledge, skilled, committed and approachable staff to encourage excellence in all spheres of learning
3. Promote excellent behaviour and respect for others in an encouraging learning environment

Learning

1. Provide a curriculum suitably differentiated to the ability and learning styles of the pupils, and match to the National Curriculum requirements.
2. Provide practical and well-resourced learning experiences in all subjects including the development of application of I.C.T. skills.
3. Provide support and challenges suited to the needs of the learner.
4. Ensure that learning opportunities are carefully planned, assessed, monitored and reviewed to ensure continuity and progression in the development of knowledge and skills.

Home / School and Community

1. Ensure effective communication channels between home and school.
2. Foster and maintain positive relationships with parents and with the wider community
3. Foster commitment and team effort through positive adult role models in school, and through the PHSE / Citizenship strand of the curriculum
4. Provide teaching and guidance on healthy lifestyles, encouraging learners to make appropriate lifestyles choices in matters affecting their personal well-being.

● **Public benefit**

Church Hill CofE Junior School is a charitable trust which seeks to benefit the public through pursuit of its stated aims.

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

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STRATEGIC REPORT

• **Key performance indicators**

	2016- 2017 CHJS			2016- 2017 National	
Reading	Met Scaled Score 100 'Expected Standard'	74% (50/68) 79% of our pupils achieved scaled score of 98 or above (4 pupils missing out by 2 scaled scores or less)	Average Scaled Score: 103	71%	Average Scaled Score: 104
	Scaled Score 110+ 'Higher Standard'	19% (13/68) 28% of our pupils achieved scaled score of 108 or above (6 pupils missing out by 2 scaled scores or less)		25%	
Writing	'Working at Expected Standard'	82% (56/68)	Moderated and agreed by the Local Authority June 2017	76%	NA
	'Working at Greater Depth'	21% (14/68)		18%	
GPS	Met Scaled Score 100 'Expected Standard'	72% (49/68) 79% of our pupils achieved scaled score of 98 or above (5 pupils missing out by 2 scaled scores or less)	Average Scaled Score: 104	77%	Average Scaled Score: 106
	Scaled Score 110+ 'Higher Standard'	19% (13/68) 24% of our pupils achieved scaled score of 108 or above (4 pupils missing out by 2 scaled scores or less)		31%	
Maths	Met Scaled Score 100 'Expected Standard'	72% (49/68) 79% of our pupils achieved scaled score of 98 or above (7 pupils missing out by 2 scaled scores or less)	Average Scaled Score: 103	75%	Average Scaled Score: 104
	Scaled Score 110+ 'Higher Standard'	15% (10/68) 21% of our pupils achieved scaled score of 108 or above (4 pupils missing out by 2 scaled scores or less)		23%	
Combined RWM	Met Scaled Score 100 'Expected Standard'	57% (39/68)	NA	61%	NA
	Met Scaled Score 110 in R, M and W 'GD' 'Higher Standard'	6% (4/68)		9%	
School's Progress Vs. Floor Standard Reading = -1.0 (-2.5 to 0.5) vs. -5 Writing = -0.1 (-1.6 to 1.4) vs. -7 Maths = -1.5 (-2.9 to -0.1) vs. -5 Floor Standard: Met					

Once again, we are unbelievably proud of how the Year 6 children have progressed and attained academically, but also emotionally and socially. Pupils this year faced the tough challenge of rising to the new expectations in the second year of the new National Curriculum testing system. The pupils, alongside staff, have worked meticulously to ensure all children fulfilled their potential. We would like to thank the teachers, support staff, parents and governors for their continued support.

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● **Going concern**

After making appropriate enquiries, the board of Trustees has a reasonable expectation that the academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

FINANCIAL REVIEW

● **Financial Review**

The academy had a net incoming funds for the year ended 31 August 2017 of £122,398 including fixed assets movements. As at 31 August 2017 the Academy held £53,318 of unrestricted reserves plus £167,593 of unspent (non-fixed asset) restricted funds. The Academy therefore held combined unrestricted and non-fixed asset restricted funds, being its available reserves of £220,911.

The Academy Trust had a pension deficit on their Local Government Pension Scheme of £489,000 at 31 August 2017 and a fixed asset reserve of £252,884.

There are no significant factors going forward that are expected to impact on the normal continuing operation of the academy. The principle financial management policies adopted in the period are included in the Academy's internal financial policies and are typical for an Academy Trust of this size and type. There were no unusual significant events worthy of comment during the year.

The principal sources of funding for the academy are the General Annual Grant (GAG) and other ESFA/DfE grants, such as Pupil Premium. This funding has been used to support the key educational objectives of the academy trust, subject to any remaining reserves.

The Academy's investment policy is only to hold cash reserves on deposit with major holding banks so as to minimise risk.

The Academy identified defalcation of funds during the year totalling £15,799. The losses and associated costs incurred investigating the misappropriations are considered by the Trustees to be fully recoverable from the Academy's insurer, therefore there was no financial impact to the school.

● **Reserves policy**

1. Maintaining an appropriate level of financial reserves is considered essential in protecting the school from financial risk generated by:
 - Likely future reductions in government funding
 - Unexpected falls in pupil numbers
 - Cash flow issues due to delays in receipt of funding
 - Emergencies (large unbudgeted expenditure)
2. It is considered prudent to maintain a level of useable reserves sufficient to cover unexpected and unplanned events so that the school's primary objective is preserved. At the same time, the school wishes to ensure it uses its funding to benefit the pupils in its care which implies an imperative to consider actively the use of reserves to enhance education provision.
3. Trustees will monitor the levels of reserves in financial reports provided by the Business Manager and in the annual financial statement prepared by the auditor. Trustees will ensure prudent levels of reserves are maintained, bearing in mind the recurrent spending needs to ensure high quality provision. In deciding the levels of reserves Trustees' will take into account the following:
 - One month's salary bill
 - Their annual review of the reserves target.
 - The school's annual budget.

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TRUSTEES' REPORT (continued)
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- The need for any large project spends, facilities and building maintenance needs.
- Any uncertainty, turbulence or expected reduction in funding arrangements.
- Funding for next 3 - 5 years.

The trustees have developed a reserves policy for the school which is reviewed at least annually. The trustees have determined that the appropriate level of free reserves, which it considers to be unrestricted funds plus unspent General Annual Grant (GAG), should be approximately one months salary as a minimum being £90,000 plus funding for eventualities of £60,000 amounting to total reserves of £150,000.

Actual free reserves plus unspent GAG as at 31 August 2017 were £200,136, being approximately £50,000 higher than the target level set by the trustees. The trustees intend to bring actual reserves into line with target by additional spending on school refurbishments. The academy also held other available restricted funds at the year end of £20,775 Pupil Premium. Total available reserves, being both the above figures at 31 August 2017 were £220,911. Cash at bank at 31 August 2017 was £33,121 higher than total available reserves due principally to PAYE/NI and pension costs for August 2017 being paid over in September 2017 and unspent Condition Improvement Fund (CIF) monies.

At 31 August 2017 the academy's fixed asset reserve of £252,884 represented funds which could only be realised if the assets were sold.

The only reserve in deficit at the year end was the pension reserve (deficit of £489,000) which will be addressed via contribution rates decided on from time to time by the pension scheme actuaries. This deficit has arisen, as with many other schemes of this type, mainly due to increased life expectancies and reduced investment returns.

● **Material investments policy**

Monitor cash flow on a regular basis to ensure immediate financial commitments can be met (essential payroll commitments and payment runs) and that the account has adequate balances to meet forthcoming commitments. In practice a working balance of £100,000 to £200,000 is likely to be maintained.

Identify any surplus funds which can be transferred into an account attracting a higher interest rate. Review interest rates and investment opportunities in a timely manner.

The schools current policy is to only invest in risk free and immediately accessible deposit accounts.

● **Principal risks and uncertainties**

The schools Trustees are responsible for the overseeing of the risks faced by the school. Detailed considerations of risks are delegated to the senior leadership team. The schools risks are identified assessed and controls established. A formal review of the school's risk management processes will be undertaken on an annual basis. Risk is managed under the headings of financial sustainability, safety, pupil welfare, employment, trips, events and community access.

Through the risk management process established for the school, the Trustees are satisfied that major risks are identified and mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been managed.

At 31 August 2017 the pension deficit on the Local Government Pension Scheme stood at £489,000 (2016: £623,000). The Academy has mitigated its risk in relation to this pension scheme by taking out insurance against early retirement on the grounds of ill health. Changes in contributions rates as decided upon by the actuaries of the scheme are budgeted for as soon as they are known, when they are updated every three years.

Parliament has agreed, at the request of the Secretary of State for Education, to guarantee that, in the event of Academy closure, outstanding pension scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

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TRUSTEES' REPORT (continued)
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PLANS FOR FUTURE PERIODS

• **Future developments**

The Trustees intend to continue with their current strategies of maintaining the school's position in a competitive market, providing outstanding education facilities, achieving high standards whilst constantly striving to improve pupil's outcome.

The Headteacher and senior staff continue to review the curriculum to ensure that education standards are met and attained. Our future plans are financed by income direct from the DfE and are related to pupil numbers. Trustees will endeavour funding is invested to make sure the next generation of pupils have the same opportunities as those before them.

We have a planned programme of maintenance and investment in the school site. We also have an ICT infrastructure to maintain to ensure our staff and pupils have the best technology we can provide.

Environmental issues are also a priority and we continue to develop systems to be more environmental friendly and effective and energy efficient.

Funds held as custodian

The Academy does not hold funds on behalf of any other organisations.

Disclosure of information to auditors

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

Auditors

The auditors, Magma Audit LLP, have indicated their willingness to continue in office. The Designated Trustees will propose a motion re-appointing the auditors at a meeting of the Trustees.

The Trustees' report was approved by order of the Board of Trustees, as the company directors, on 22 February 2018 and signed on its behalf by:

Rev T Day
Co-Chair of Trustees

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GOVERNANCE STATEMENT

Scope of Responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that Church Hill Church of England Junior School has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the Headteacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Church Hill Church of England Junior School and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' responsibilities. The Board of Trustees has formally met 6 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
M Gray	6	6
A Burdett	6	6
Rev T Day, Co-Chair of Trustees	6	6
K Springthorpe	5	6
S Kirk, Headteacher	5	6
K Wilson	5	6
L Holmes, Co-Chair of Trustees	4	6
D Brown	6	6
M Sudera	6	6
T Slawson	2	2
J Hardy	3	4
M Pearson	1	2
S Thraves	0	0

Governance reviews:

The challenge the Board has faced is the upcoming change in the curriculum, funding changes and to ensure that the Board has the best interest of our pupils in mind at all times. Also to attract and appoint governors with skills which will really make a positive impact on the school.

The findings of the annual review carried out during the year to 31 August 2017 were to ensure monitoring is effective and training of Governors is effective and timely. That the board meets at times to attract governors to the board to facilitate maximum attendance of meetings. The actions taken as a result of those findings and the impact they had were as follows:

- Change of date and time of FGB – Attendance increased.
- Schedule of training minuted every meeting – Clerk communicating with Chair effectively.
- Recruitment drive, volunteers targeted with appropriate skills.

The Board of Trustees intends to conduct another self evaluation review during the forthcoming year.

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GOVERNANCE STATEMENT (continued)

The Finance Committee is a subcommittee of the main Board of Trustees. Its purpose is to review and regulate the schools internal systems.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
S Kirk	5	5
K Springthorpe	5	5
M Gray	5	5
D Brown	5	5
M Sudera	4	5

Review of Value for Money

As Accounting Officer, the Headteacher has responsibility for ensuring that the Academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Academy has delivered improved value for money during the year by:

- Procurement and planning
- Streamlining financial systems
- Ensuring effective deployment of resource

The Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Church Hill Church of England Junior School for the year 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and financial statements.

Capacity to Handle Risk

The Board of Trustees has reviewed the key risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy's significant risks, that has been in place for the year 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

The Risk and Control Framework

The Academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Finance Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.

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GOVERNANCE STATEMENT (continued)

- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of Trustees has considered the need for a specific internal audit function and has decided to appoint Leicestershire County Council as internal auditor.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the Academy's financial systems. In particular the checks carried out in the current period included:

- testing of payroll systems
- testing of purchase systems
- testing of control account/bank reconciliations

On an annual basis, the internal auditor reports to the Board of Trustees through the audit committee on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

The latest internal audit visit was in October 2016. No material control issues were identified as a result of the internal auditor's review work.

Review of Effectiveness

As Accounting Officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditors;
- the work of the executive managers within the Academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 22 February 2018 and signed on their behalf, by:

Rev T Day
Co-Chair of Trustees

S Kirk
Accounting Officer

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Church Hill Church of England Junior School I have considered my responsibility to notify the academy trust board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with ESFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2016.

I confirm that I and the academy trust board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2016.

I confirm that the following instances of material irregularity, impropriety or funding non-compliance discovered to date have been notified to the board of trustees and ESFA. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA:

Financial issues

During the year there was a financial irregularity discovered which occurred due to weaknesses having developed in the Academy's systems and controls for the recording and banking of cash income. The weakness has resulted in defalcations of £15,799. Upon discovery the academy immediately addressed the weaknesses and put new systems and controls in place to mitigate any future occurrences. The academy has suitable insurance in place to recover losses incurred.

S Kirk
Accounting Officer

Date: 22 February 2018

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 AUGUST 2017

The Trustees (who act as governors of Church Hill Church of England Junior School and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Annual Accounts Direction issued by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees on 22 February 2018 and signed on its behalf by:

Rev T Day
Chair of Trustees

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF
CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL**

Opinion

We have audited the financial statements of Church Hill Church of England Junior School for the year ended 31 August 2017 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', and the Academies Accounts Direction 2016 to 2017 issued by the Education and Skills Funding Agency.

This report is made solely to the academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the academy's affairs as at 31 August 2017 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017 issued by the Education and Skills Funding Agency.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF
CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remunerations specified by law not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the Trustees (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the academy's or to cease operations, or have no realistic alternative but to do so.

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF
CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL**

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. The description forms part of our auditor's report.

Luke Turner ACA FCCA (Senior statutory auditor)

for and on behalf of

Magma Audit LLP

Chartered Accountants
Statutory Auditors

340 Melton Road
Leicester
LE4 7SL
Date:

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL

(A company limited by guarantee)

INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL AND THE EDUCATION AND SKILLS FUNDING AGENCY

In accordance with the terms of our engagement letter dated 27 September 2017 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2016 to 2017, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Church Hill Church of England Junior School during the year 1 September 2016 to 31 August 2017 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Church Hill Church of England Junior School and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Church Hill Church of England Junior School and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Church Hill Church of England Junior School and the ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Church Hill Church of England Junior School's accounting officer and the reporting accountant

The Accounting Officer is responsible, under the requirements of Church Hill Church of England Junior School's funding agreement with the Secretary of State for Education dated 1 November 2012, and the Academies Financial Handbook extant from 1 September 2016, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2016 to 2017. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2016 to 31 August 2017 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2016 to 2017 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO CHURCH
HILL CHURCH OF ENGLAND JUNIOR SCHOOL AND THE EDUCATION AND SKILLS FUNDING AGENCY**
(continued)

Conclusion

In the course of our work, except for the matters listed below, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2016 to 31 August 2017 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Financial Issues

During the year there was £15,799 of misappropriated cash income which was a result of deficiencies in the Academy's systems and controls. Upon discovery the school implemented new systems and controls. The Academy has sufficient insurance to recover the loss of income and related costs incurred in connection with the incident. All entries have been reflected in the Financial Statements.

Magma Audit LLP
340 Melton Road
Leicester
LE4 7SL

Date:

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2017**

	Note	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £	Total funds 2016 £
INCOME FROM:						
Donations and capital grants	2	-	1,566	16,310	17,876	193,434
Charitable activities	3	-	1,254,189	-	1,254,189	1,252,592
Other trading activities	4	27,892	-	-	27,892	23,729
Investments	5	43	-	-	43	80
Other income	6	-	31,188	-	31,188	-
TOTAL INCOME		27,935	1,286,943	16,310	1,331,188	1,469,835
EXPENDITURE ON:						
Raising funds		16,629	-	-	16,629	16,124
Charitable activities		-	1,329,680	57,481	1,387,161	1,236,298
TOTAL EXPENDITURE	7	16,629	1,329,680	57,481	1,403,790	1,252,422
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS						
Transfers between funds	17	11,306	(42,737)	(41,171)	(72,602)	217,413
		-	(18,939)	18,939	-	-
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES						
		11,306	(61,676)	(22,232)	(72,602)	217,413
Actuarial gains/(losses) on defined benefit pension schemes	21	-	195,000	-	195,000	(138,000)
NET MOVEMENT IN FUNDS		11,306	133,324	(22,232)	122,398	79,413
RECONCILIATION OF FUNDS:						
Total funds brought forward		42,012	(454,731)	275,116	(137,603)	(217,016)
TOTAL FUNDS CARRIED FORWARD		53,318	(321,407)	252,884	(15,205)	(137,603)

The notes on pages 24 to 44 form part of these financial statements.

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL

(A company limited by guarantee)

REGISTERED NUMBER: 08242856

**BALANCE SHEET
AS AT 31 AUGUST 2017**

	Note	£	2017 £	2016 £
FIXED ASSETS				
Tangible assets	13		252,884	259,899
CURRENT ASSETS				
Stocks	14	-		2,779
Debtors	15	60,052		59,983
Cash at bank and in hand		254,032		300,121
			<u>314,084</u>	<u>362,883</u>
CREDITORS: amounts falling due within one year	16	(93,173)		(137,385)
NET CURRENT ASSETS			<u>220,911</u>	<u>225,498</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>473,795</u>	<u>485,397</u>
Defined benefit pension scheme liability	21		(489,000)	(623,000)
NET LIABILITIES INCLUDING PENSION SCHEME LIABILITIES			<u>(15,205)</u>	<u>(137,603)</u>
FUNDS OF THE ACADEMY				
Restricted funds:				
Restricted funds	17	167,593		168,269
Restricted fixed asset funds	17	252,884		275,116
Restricted funds excluding pension liability		420,477		443,385
Pension reserve		(489,000)		(623,000)
Total restricted funds			<u>(68,523)</u>	<u>(179,615)</u>
Unrestricted funds	17		53,318	42,012
TOTAL DEFICIT			<u>(15,205)</u>	<u>(137,603)</u>

The financial statements on pages 21 to 44 were approved by the Trustees, and authorised for issue, on 22 February 2018 and are signed on their behalf, by:

Rev T Day
Chair of Trustees

The notes on pages 24 to 44 form part of these financial statements.

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2017

	Note	2017 £	2016 £
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	19	(11,976)	172,258
Cash flows from investing activities:			
Interest received		43	80
Purchase of tangible fixed assets		(50,466)	(234,984)
Capital grants from DfE and other capital income		16,310	192,039
Net cash used in investing activities		(34,113)	(42,865)
Change in cash and cash equivalents in the year		(46,089)	129,393
Cash and cash equivalents at 1 September 2016		300,121	170,728
Cash and cash equivalents at 31 August 2017	20	254,032	300,121

The notes on pages 24 to 44 form part of these financial statements.

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

1. ACCOUNTING POLICIES

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2016 to 2017 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Church Hill Church of England Junior School constitutes a public benefit entity as defined by FRS 102.

1.2 FUND ACCOUNTING

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Trustees.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Department for Education where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder and include grants from the Education and Skills Funding Agency.

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

1. ACCOUNTING POLICIES (continued)

1.3 INCOME

All income is recognised once the Academy has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities incorporating income and expenditure account on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities incorporating income and expenditure account in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Donated fixed assets are measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Where assets are received by the trust on conversion to an academy, the transferred assets are measured at fair value and recognised in the balance sheet at the point when the risks and rewards of ownership pass to the trust. An equal amount of income is recognised as a transfer on conversion within income from donations and capital grants.

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

1. ACCOUNTING POLICIES (continued)

1.4 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the academy to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities are costs incurred on the academy's educational operations, including support costs and those costs relating to the governance of the academy appointed to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

1.5 GOING CONCERN

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements

1.6 TANGIBLE FIXED ASSETS AND DEPRECIATION

All assets costing more than £500 are capitalised and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities incorporating income and expenditure account and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

1. ACCOUNTING POLICIES (continued)

Fixtures and fittings	-	15% Straight line
Fixtures and fittings - windows	-	10% Straight line
Computer equipment	-	25% Straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities incorporating income and expenditure account.

1.7 OPERATING LEASES

Rentals under operating leases are charged to the statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.8 STOCKS

Classroom consumables, unsold uniforms and catering stocks are valued at the lower of cost or net realisable value.

1.9 TAXATION

The academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.10 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 LIABILITIES AND PROVISIONS

Liabilities and provisions are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

1. ACCOUNTING POLICIES (continued)

1.12 FINANCIAL INSTRUMENTS

The academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 15. Prepayments are not financial instruments. Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in note 16. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instruments. .

1.13 PENSIONS

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 21, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities incorporating income and expenditure account and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
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**NOTES TO THE FINANCIAL STATEMENTS
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1. ACCOUNTING POLICIES (continued)

1.14 CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGEMENT

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The Academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Defined benefit pension scheme

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2017. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 13 for the carrying amount of the property plant and equipment, and note 1.6 for the useful economic lives for each class of assets.

2. DONATIONS AND CAPITAL GRANTS

	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £	Total funds 2016 £
Capital grants	-	-	16,310	16,310	192,039
Other donations	-	1,566	-	1,566	1,395
	-	1,566	16,310	17,876	193,434
<i>Total 2016</i>	-	1,395	192,039	193,434	

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3. FUNDING FOR ACADEMY'S EDUCATIONAL OPERATIONS

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
DfE/ESFA grants				
General Annual Grant (GAG)	-	1,147,905	1,147,905	1,127,279
Other DfE/ESFA grants	-	103,614	103,614	125,313
	<u>-</u>	<u>1,251,519</u>	<u>1,251,519</u>	<u>1,252,592</u>
Other funding				
Other grants	-	2,670	2,670	-
	<u>-</u>	<u>2,670</u>	<u>2,670</u>	<u>-</u>
	<u>-</u>	<u>1,254,189</u>	<u>1,254,189</u>	<u>1,252,592</u>
<i>Total 2016</i>	<u>-</u>	<u>1,252,592</u>	<u>1,252,592</u>	

4. OTHER TRADING ACTIVITIES

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Lettings income	-	-	-	1,937
Fundraising income	1,757	-	1,757	2,968
Other income	2,882	-	2,882	1,502
Consultancy income including ICT services	12,746	-	12,746	11,949
Pre and after school and other clubs	10,507	-	10,507	5,373
	<u>27,892</u>	<u>-</u>	<u>27,892</u>	<u>23,729</u>
<i>Total 2016</i>	<u>23,729</u>	<u>-</u>	<u>23,729</u>	

5. INVESTMENT INCOME

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Bank interest	43	-	43	80
<i>Total 2016</i>	<u>80</u>	<u>-</u>	<u>80</u>	

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6.

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Insurance claim income	-	31,188	31,188	-
<i>Total 2016</i>	-	-	-	

7. **EXPENDITURE**

	Staff costs 2017 £	Premises 2017 £	Other costs 2017 £	Total 2017 £	Total 2016 £
Expenditure on raising funds	12,746	-	3,883	16,629	16,124
Educational Operations:					
Direct costs	898,927	43,111	80,956	1,022,994	948,876
Support costs	150,387	95,322	118,458	364,167	287,422
	1,062,060	138,433	203,297	1,403,790	1,252,422
<i>Total 2016</i>	971,455	114,706	166,261	1,252,422	

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8. CHARITABLE ACTIVITIES

	Total funds 2017 £	Total funds 2016 £
DIRECT COSTS - EDUCATIONAL OPERATIONS		
Teaching and educational support staff costs - salaries	680,696	655,628
Teaching and educational support staff costs - NI	54,888	44,976
Teaching and educational support staff costs - pension	161,428	127,562
LGPS pension interest cost (£24,000) less return on assets (£11,000)	13,000	17,000
Agency support staff	1,915	3,220
Educational supplies	40,197	29,974
Staff development	11,462	15,095
Depreciation	43,111	33,842
Loss on disposal of fixed assets	-	3,035
Technology costs	16,297	18,544
	1,022,994	948,876
SUPPORT COSTS - EDUCATIONAL OPERATIONS		
Supports staff costs - salaries	121,690	105,313
Supports staff costs - NI	7,987	5,995
Supports staff costs - pensions	20,710	16,812
Catering	14,679	10,472
Recruitment	600	600
Maintenance of premises and equipment	32,925	15,734
Cleaning	2,888	2,787
Rates	10,624	11,719
Insurance	20,543	19,915
Depreciation	14,370	11,281
Loss of funds	15,799	-
Bank interest and charges	293	195
Other support costs	58,218	53,227
Technology costs	8,972	6,358
Energy costs	13,972	19,118
Governance	19,897	7,896
	364,167	287,422
	1,387,161	1,236,298

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**NOTES TO THE FINANCIAL STATEMENTS
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9. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2017	2016
	£	£
Depreciation of tangible fixed assets: - capitalised by the charity	57,481	45,123
Auditors' remuneration - audit	7,433	5,650
Auditors' remuneration - other services	2,891	900
Operating lease rentals	2,782	2,551
	<u> </u>	<u> </u>

10. STAFF COSTS

Staff costs were as follows:

	2017	2016
	£	£
Wages and salaries	815,132	770,427
Social security costs	62,875	51,434
Operating costs of defined benefit contribution schemes	182,138	146,374
	<u> </u>	<u> </u>
	1,060,145	968,235
Supply staff costs	1,915	3,220
	<u> </u>	<u> </u>
	1,062,060	971,455
	<u> </u>	<u> </u>

The average number of persons employed by the academy during the year was as follows:

	2017	2016
	No.	No.
Teachers	15	16
Administration and support	33	28
Management	1	1
	<u> </u>	<u> </u>
	49	45
	<u> </u>	<u> </u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2017	2016
	No.	No.
In the band £60,001 - £70,000	1	1

The above employee participated in the Teachers' Pension Scheme. During the year ended 31 August 2017 pension contributions for this staff member amounted to £10,407 (2016: £10,929).

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £173,174 (2016: £179,790). These figures include salary costs of all Trustees employed by the academy, even where they have no management role within their employment.

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11. TRUSTEES' REMUNERATION AND EXPENSES

One or more Trustees has been paid remuneration from an employment with the academy trust. The Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and other staff members under their contracts of employment, and not in respect of their role as Trustees.

The value of Trustees' remuneration and other benefits was as follows:

S Kirk (Headteacher and Trustee)

Remuneration £60,000 - £65,000 (2016: £65,000 - £70,000)

Employer's pension contributions £10,000 - £15,000 (2016: £10,000 - £15,000)

M Sudera (Assistant Head and Trustee)

Remuneration £40,000 - £45,000 (2016: £35,000 - £40,000)

Employer's pension contributions £5,000 - £10,000 (2016: £5,000 - £10,000)

D Brown (Assistant Head and Trustee)

Remuneration £40,000 - £45,000 (2016: £40,000 - £45,000)

Employer's pension contributions £5,000 - £10,000 (2016: £5,000 - £10,000)

T Slawson (Staff Trustee) – resigned 4 October 2016

Remuneration £0,000 - £5,000 (2016: £5,000 - £10,000)

Employer's pension contributions £0,000 - £5,000 (2016: £0,000 - £5,000)

During the year, no Trustees received any benefits in kind (2016 - £NIL).

During the year ended 31 August 2017, no Trustees received any reimbursement of expenses (2016 - £NIL).

12. TRUSTEES' AND OFFICERS' INSURANCE

In accordance with normal commercial practice the academy has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £3,000,000 on any one claim and the cost for the year ended 31 August 2017 was £389 (2016 - £345).

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**NOTES TO THE FINANCIAL STATEMENTS
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13. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Total £
COST			
At 1 September 2016	268,388	77,463	345,851
Additions	40,789	9,677	50,466
	309,177	87,140	396,317
DEPRECIATION			
At 1 September 2016	45,538	40,414	85,952
Charge for the year	38,333	19,148	57,481
	83,871	59,562	143,433
NET BOOK VALUE			
At 31 August 2017	225,306	27,578	252,884
At 31 August 2016	222,850	37,049	259,899

See note 1.3 re assets transferred on conversion.

14. STOCKS

	2017 £	2016 £
Classroom and other materials	-	2,779
	-	2,779

15. DEBTORS

	2017 £	2016 £
Trade debtors	897	4,648
VAT recoverable	6,685	30,337
Prepayments and accrued income	52,470	24,998
	60,052	59,983

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16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Other taxation and social security	15,334	17,159
Other creditors	34,465	44,003
Accruals and deferred income	43,374	76,223
	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>
	93,173	137,385
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	2017	2016
	£	£
DEFERRED INCOME		
Deferred income at 1 September 2016	15,090	11,502
Resources deferred during the year	9,237	15,090
Amounts released from previous years	(15,090)	(11,502)
	<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>
Deferred income at 31 August 2017	9,237	15,090
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Deferred income relates to parental contributions received before 31 August 2017 for trips due to take place after this date.

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**NOTES TO THE FINANCIAL STATEMENTS
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17. STATEMENT OF FUNDS

	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2017 £
UNRESTRICTED FUNDS						
General Funds	42,012	27,935	(16,629)	-	-	53,318
RESTRICTED GENERAL FUNDS						
General Annual Grant (GAG)	127,894	1,147,905	(1,110,042)	(18,939)	-	146,818
Pupil Premium	39,501	92,830	(111,556)	-	-	20,775
Other DfE/ESFA grants	588	10,784	(11,372)	-	-	-
Other grants	-	2,670	(2,670)	-	-	-
Other donations	286	1,566	(1,852)	-	-	-
Other income	-	31,188	(31,188)	-	-	-
Pension reserve	(623,000)	-	(61,000)	-	195,000	(489,000)
	(454,731)	1,286,943	(1,329,680)	(18,939)	195,000	(321,407)
RESTRICTED FIXED ASSET FUNDS						
	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2017 £
DfE/ESFA capital grants	13,863	7,431	(5,394)	-	-	15,900
Transfer from local authority	12,847	-	(6,820)	-	-	6,027
Condition Improvement Fund	172,835	8,879	(21,325)	-	-	160,389
Capital expenditure from GAG	75,571	-	(23,942)	18,939	-	70,568
	275,116	16,310	(57,481)	18,939	-	252,884
Total restricted funds	(179,615)	1,303,253	(1,387,161)	-	195,000	(68,523)
Total of funds	(137,603)	1,331,188	(1,403,790)	-	195,000	(15,205)

The specific purposes for which the funds are to be applied are as follows:

Restricted funds

The General Annual Grant (GAG) relates to the school's development and operational activities. The transfer from GAG relates to funding towards fixed asset additions in the year.

Pupil premium relates to additional funding received to raise the attainment of disadvantaged pupils of all abilities and to close the gaps between them and their peers. The closing balance relates to funds not spent at the year end.

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17. STATEMENT OF FUNDS (continued)

The DfE/ESFA restricted funds grants consists of PE Sports Grant and SEN Funding, all funds were fully spent during the year.

Other donations consist of income received from Church Hill Friends towards various educational costs incurred within the year all funds were fully spent during the year.

Other income relates to insurance claims and was fully spent at the year end.

The pension reserve relates to the school's share of the deficit of the Leicestershire County Council's Local Government Pension Scheme.

Restricted fixed asset funds

DfE/ESFA capital grants relate to funding received from these sources to purchase fixed assets. The closing balance relates to the net book value of the assets concerned.

The transfer from Local Authority relates to the value of £46,136 (moveable assets) transferred from the local authority to the academy on conversion. The closing balance relates to the net book value of the assets concerned.

The Condition Improvement Fund (CIF) relates to funding received in relation to replacement windows/doors and toilet refurbishment works. The closing balance relates to the net book value of the assets concerned.

Capital expenditure from GAG relates to capitalised expenditure allocated to the GAG within this grant's terms. The income element is shown as a transfer from restricted funds, where the GAG is received, to the restricted fixed assets fund where it has been spent.

Under the funding agreement with the Secretary of State, the academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2017.

18. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £
Tangible fixed assets	-	-	252,884	252,884
Current assets	60,663	253,421	-	314,084
Current liabilities	(7,345)	(85,828)	-	(93,173)
Pension scheme liability	-	(489,000)	-	(489,000)
	<u>53,318</u>	<u>(321,407)</u>	<u>252,884</u>	<u>(15,205)</u>

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19. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2017 £	2016 £
Net (expenditure)/income for the year (as per Statement of Financial Activities)	(72,602)	217,413
Adjustment for:		
Depreciation charges	57,481	45,123
Interest receivable	(43)	(80)
Loss on the sale of fixed assets	-	3,035
Decrease/(increase) in stocks	2,779	(551)
Decrease/(increase) in debtors	7,276	(18,313)
(Decrease)/increase in creditors	(51,557)	82,670
Capital grants from DfE and other capital income	(16,310)	(192,039)
Defined benefit pension scheme cost less contributions payable	48,000	18,000
Defined benefit pension scheme finance cost	13,000	17,000
Net cash (used in)/provided by operating activities	(11,976)	172,258

20. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2017 £	2016 £
Cash in hand	254,032	300,121
Total	254,032	300,121

21. PENSION COMMITMENTS

The academy's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Leicestershire County Council. Both are Multi-employer defined benefit pension schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £16,630 were payable to the schemes at 31 August 2017 (2016 - £16,200) and are included within creditors.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

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21. PENSION COMMITMENTS (continued)

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge (currently 16.48%)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

During the previous year the employer contribution rate was 16.48%. The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £76,858 (2016 - £76,787).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2017 was £72,000 (2016 - £63,000), of which employer's contributions totalled £57,000 (2016 - £49,000) and employees' contributions totalled £15,000 (2016 - £14,000). The agreed contribution rates for future years are 22.4 - 23.4% for employers and 5.5 - 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Principal actuarial assumptions:

	2017	2016
Discount rate for scheme liabilities	2.50 %	2.00 %
Rate of increase in salaries	3.40 %	3.10 %
Rate of increase for pensions in payment / inflation	2.40 %	2.10 %
Inflation assumption (CPI)	2.40 %	2.10 %
Commutation of pensions to lump sums	50.00 %	50.00 %

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21. PENSION COMMITMENTS (continued)

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2017	2016
Retiring today		
Males	22.1	22.2
Females	24.3	3
Retiring in 20 years		
Males	23.8	24.2
Females	26.2	26.6

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21. PENSION COMMITMENTS (continued)

The Academy's share of the assets in the scheme were:

	Fair value at 31 August 2017 £	Fair value at 31 August 2016 £
Equities	412,000	359,000
Bonds	123,000	90,000
Property	49,000	45,000
Cash	31,000	5,000
	<hr/>	<hr/>
Total market value of assets	615,000	499,000
	<hr/> <hr/>	<hr/> <hr/>

The actual return on scheme assets was £11,000 (2016 - £14,000).

Expected returns on assets are calculated as follows:-

The figures shown in the standard FRS102 report for fund employers are based on the actuary's recommended return assumptions which are derived from the Hymans Robertson Asset Model (HRAM), the proprietary stochastic asset model developed and maintained by Hymans Robertson LLP.

Asset model

The HRAM type of model is known as an economic scenario generator and uses probability distributions to project a range of possible outcomes for the future behaviour of asset returns and economic variables. Some of the parameters of the model are dependent on the current state of financial markets and are updated each month (for example, the current level of equity market volatility) while other more subjective parameters do not change with different calibrations of the model.

Key subjective assumptions are:

- the average excess equity return over the risk free asset (tending to approximately 3% p.a. as the investment horizon is increased),
- the volatility of equity returns (approximately 18% p.a. over the long term) and the level and volatility of yields, credit spreads, inflation and expected (breakeven) inflation, which affect the projected value placed on the liabilities and bond returns.
- the output of the model is also affected by other more subtle effects, such as the correlations between economic and financial variables.

The only exception to the use of HRAM is in deriving the expected return on bond assets: instead of the HRAM output, the actuary has used the yields applicable at the accounting date on suitable bond indices.

The expected return on assets is based on the long-term future expected investment return for each asset class as at the beginning of the period (i.e. as at 1 September 2016 for the year to 31 August 2017, or date of joining the fund if later).

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21. PENSION COMMITMENTS (continued)

The amounts recognised in the statement of financial activities incorporating income and expenditure account are as follows:

	2017 £	2016 £
Current service cost	(105,000)	(67,000)
Interest income	11,000	14,000
Interest cost	(24,000)	(31,000)
	<hr/>	<hr/>
Total	(118,000)	(84,000)
	<hr/> <hr/>	<hr/> <hr/>

Movements in the present value of the defined benefit obligation were as follows:

	2017 £	2016 £
At 1 September	1,122,000	816,000
Current service cost	105,000	67,000
Interest cost	24,000	31,000
Employee contributions	15,000	14,000
Actuarial (gains)/losses	(151,000)	207,000
Benefits paid	(11,000)	(13,000)
	<hr/>	<hr/>
Closing defined benefit obligation	1,104,000	1,122,000
	<hr/> <hr/>	<hr/> <hr/>

Movements in the fair value of the academy's share of scheme assets:

	2017 £	2016 £
At 1 September	499,000	366,000
Expected return on assets	11,000	14,000
Actuarial losses	44,000	69,000
Employer contributions	57,000	49,000
Employee contributions	15,000	14,000
Benefits paid	(11,000)	(13,000)
	<hr/>	<hr/>
Closing fair value of scheme assets	615,000	499,000
	<hr/> <hr/>	<hr/> <hr/>

Sensitivity analysis

The sensitivities regarding the principal assumptions used to measure the scheme liabilities are set out below:

Change in assumptions as at 31 August 2017:

	Approximate % increase to Employer Liability	Approximate monetary amount
0.5% decrease in Real Discount Rate	12%	132,000
0.5% increase in the Salary Increase Rate	2%	26,000
0.5% increase in the Pension Increase Rate	9%	103,000

CHURCH HILL CHURCH OF ENGLAND JUNIOR SCHOOL
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

22. OPERATING LEASE COMMITMENTS

At 31 August 2017 the total of the Academy trust's future minimum lease payments under non-cancellable operating leases was:

	2017 £	2016 £
AMOUNTS PAYABLE:		
Within 1 year	2,576	850
Between 1 and 5 years	3,220	-
Total	<u>5,796</u>	<u>850</u>

23. RELATED PARTY TRANSACTIONS

Owing to the nature of the academy's operations and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trust has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the academy's financial regulations and normal procurement procedures.

No transactions took place during the year.

24. CONNECTED CHARITIES

Church Hill Friends raise money for the academy and then, in line with its own board decisions, donates funds for particular projects, or assets for the benefit of the academy. The charity's net assets/reserves at 31 August 2017 were £2,779 (2016: £4,711). The charity's gross income for the year to 31 August 2017 was £2,807 (2016: £3,902), its expenditure was £4,738 (2016: £3,421) and its in year deficit was £1,931 (2016: £481 surplus).

25. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £ 10 for the debts and liabilities contracted before he/she ceases to be a member.